

Website Privacy Statement

Overview

By providing your personal information to us, you are consenting to the collection, storage, use and disclosure of that information as set out in this Website Privacy Statement.

1. Access Community Health (**we/us/our**) acknowledges and respects the privacy of individuals. This Statement sets out the way in which we collect, use, manage and protect your personal information in relation to Access Community Health's website and related online applications and services.
2. We will comply with the Privacy Act 2020 and any other legislation in relation to how we manage personal information.
3. This Privacy Statement is subject to change. Any changes will be effective when posted on our website, along with a notice of the change on our website at www.access.org.nz (Website).
4. Access Community Health in this document refers to Access and Total Care Health services.

What information do we collect and hold?

4. We may collect and hold personal information provided by you when you visit the Website in relation to any of the following:
 - i) enquiring about our services and/or organisation
 - ii) providing feedback or service detail requests
 - iii) making a referral for yourself, or for someone else for service
 - iv) purchasing a product and/or services
 - v) enquiring about, or applying for, a job

We use that personal information for the purpose of conducting our business, including to: i) process and manage Access Community Health's applications and any related portals etc]; and ii) to respond to any job application or interest; and (iii) to fulfil our legal and regulatory obligations.

5. You may choose not to provide any personal information to us, however as a result we may not be able to respond further to any related query.

How do we use and disclose information?

6. We may use the personal information that you submit to us in connection with the above-stated purposes and for direct marketing purposes. You can opt out of receiving marketing materials by contacting us at the below address.

7. We may disclose personal information to third parties:
 - to meet the purpose for which it was submitted;
 - to validate the information you provide to us in the course of any related activities;
 - if we are required or authorised by law to disclose the information;
 - where you opt in for this information to be collected in connection with a joint promoter;
 - to protect the personal safety of users of our services or the public.
8. We may also disclose your information to any of our related entities (being subsidiaries or funders for the purpose of ensuring appropriate support is being provided).

Access and correction

9. You can access and request correction of any personal information related to this website that we hold at any time. Any such requests should be made directly by contacting Access Community Health (see below for details). Please note that your right to access your personal information will be subject to the relevant exceptions in the Privacy Act.

Cookies

10. A cookie is a piece of information that our web server may send to your device when you visit our Website. The cookie is stored on your device but does not identify you or give us any information about your device. We use cookies to learn more about the way you use our Website and to help us improve your experience of using our Website.
11. If you want to erase cookies from your device, block all cookies or receive a warning before a cookie is stored, refer to your browser instructions or help screen to learn more. If you reject the use of cookies, you will still be able to access our Website but please note that some of its functions may not work as well as if cookies were enabled.

Information validation and security review

12. We take reasonable measures to protect all personal information stored within our online platforms and related records. However, when providing personal information via our Website, we note that the transmission of information using the Internet is not completely secure. We therefore cannot guarantee the security of data transmitted via our Website and any such transmission is at your own risk.

Opting Out

13. We will only send mail or email to people who we believe are willing to receive it, and only in relation to our services. If you do not wish to receive future communications from us, please use the 'unsubscribe' link located at the bottom of our email communications or contact us on marketing@access.org.nz

Contact us

14. Please contact our Privacy Officer if you have any questions or concerns about how we manage your personal information including requests to access or make corrections to personal information that Access Community Health holds by email at privacy@access.org.nz